



EMPLOYMENT OPPORTUNITIES

CLINICAL NURSE MANAGER POSTING Number: 2012-04

To Apply: Employment Application Forms can be obtained **from our website** or HACS' Administration Office. **Please** include the **Job Posting Number** listed above when submitting your completed Employment Application. **Also complete** a background check form, education verification forms, professional reference check forms, and employment verification forms, which, are also on our website. **Resumes are required but will not be accepted in lieu of HACS' Employment Application Form.** You may submit your completed application and other required forms by faxing, scanning and e-mailing, mailing, or delivering your information to:

Houston Area Community Services, Inc.

Attn: Nathan Maxey, MPA

2150 West 18th Street, Suite 300

Houston, TX 77008

For more information email nmaxey@hacstxs.org No phone calls please.

Website: www.hacstxs.org Fax: 713-526-1422

To ensure consideration, return an Employment Application by	Supervisor: Juan L. Garza, MD, Chief Medical Officer Address of Opportunity(ies): 2150 West 18 th St, Suite 300, Houston, Texas 77008
UNTIL FILLED	Number of Opportunity(ies): 1

Job Functions: HACS is a Federally Qualified Health Center that serves persons regardless of insurance status. The Clinical Nurse Manager will serve a critical role in the delivery of community oriented primary health care through supervision, training and scheduling of clinical staff, management of clinical activities in collaboration with the Chief Medical Officer, daily patient flow in collaboration with the assigned Business Manager, ordering and maintaining clinical supplies, and being a vital and active participant in HACS' continuous performance improvement processes. This position reports directly to the Chief Medical Officer.

Minimum Qualifications: The successful candidate must be a graduate of an accredited school of nursing and have an active full license in Texas to practice as an RN-BSN. Five years of professional nursing experience and a minimum of two years of experience in nursing service administration or comparable management experience are required. The Clinical Nurse Manager must have a proven ability to inspire and lead others. Ability to multi-task, provide feedback, coaching, counseling and/or discipline. Must be self-motivated and cooperative, have a good attitude, and be able to perform under minimal supervision. The ability to speak Spanish is preferred but not required.

AN EQUAL OPPORTUNITY EMPLOYER

**Additional
Information:**

Participates in trainings required by the funding source and/or required by licensure.

HACS, a Joint Commission accredited healthcare organization, offers a very competitive compensation package including medical/dental insurance, vision coverage, and paid time off. Short-term, long-term disability and paid holidays are also part of our benefits.